

SPATIAL PLANNING AND ENVIRONMENT - ENVIRONMENTAL MANAGEMENT - ENVIRONMENTAL AND HERITAGE MANAGEMENT										
CAT		SERVICES RENDERED	UNIT	REMARKS	2025/26	2025/26	VAT	2026/27	2026/27	% Increase / decrease
				EXPLANATORY NOTES ON TARIFFS	Recalculated	R	Yes/No	Recalculated	R	
					excl. VAT	incl. VAT		excl. VAT	incl. VAT	
	Notes									
		1 OUTDOOR ADVERTISING & SIGNAGE FEES [m² unit below is per m² of advert face]		Note 1: The Director may grant or refuse applications for the exemption of some or all the applicable fees of a particular application only (a) if such application is necessitated due to changes to developments made at the request of the Authority and; (b) if it is satisfactorily demonstrated by the official that such additional permission is in the interests of sustainable environmental or heritage conservation to the Director's satisfaction. The exemption request may only be made to the Director via the case officer. Note 2: The 'unit' calculation is to be applied per advertising face (ie. total m²) or in the case of cut-outs or custom shape is applied to height x width and not on individual elements.						
		1.1 GENERAL OUTDOOR ADVERTISING SIGNAGE APPLICATION FEES & ADMINISTRATIVE PENALTY								
PCR	1.1.1	Outdoor Advertising Waiver application fee - where a specific waiver is possible in terms of the Outdoor Advertising By-Law , in addition to fees set out in these tariffs, payable on receipt of application where waiver from the standard requirements or amendment is requested, in:	per waiver application		811.65	933.40	y	811.65	933.40	0.00%
PCR	1.1.2	Application for extension/of lapsing date of unexercised signage approval - sign not yet erected	per application	Note 3: Plan valid for 12 months as per the Outdoor Advertising By-law. Application for extension of time to be made prior to lapse of 12 month approval.	50% of assessment fee for new sign as set out below in 1.2	50% of assessment fee for new sign as set out below in 1.2	y	50% of assessment fee for new sign as set out below in 1.2	50% of assessment fee for new sign as set out below in 1.2	
PCR	1.1.3	Commercial Signage Master Plan/Event Signage Master Plan Fee	per application	Where no registered non-profit body is hosting an event.	1 320.26	1 518.30	y	1 320.26	1 518.30	0.00%
PCR	1.1.4	Non-Profit Body Event Signage Master Plan Fee	per application	Note 4: For Non profit, Community/Sports events only, where the host is a registered NPB, sports association or club or government department. In the case of multiple temporary signs for a non-profit event, the Director may impose this alternative tariff to the Signage Event masterplan (This applies only to those events hosted by registered NPB's. Where hosts of such events are not registered NPB's charges i.t.o. tariff 1.1.3 shall apply).	398.52	458.30	y	398.52	458.30	0.00%

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	1.1.5	Administrative Penalty	per sign	Administrative Penalty charged for unauthorised signs where applications are submitted for rectification of contravention of the By-law. The fee is to be calculated at 3x the applicable application fee rate.	3x applicable application fee rate.	3x applicable application fee rate.	y	3x applicable application fee rate.	3x applicable application fee rate.	
	1.2	<u>LOCALITY-BOUND, THIRD PARTY COMMERCIAL & THIRD PARTY FREESTANDING SIGNS UP TO 3M² APPLICATION FEES</u>		Note 5: Includes new application. Note 6: Approval and monitoring fee for third party billboards, third party non-custom made signs and third party non-fixed graphic signs is paid upon approval. Note 7: For locality bound signs on the same premises, more than one sign may be submitted per application per business. Third Party signs shall be limited to one application per site. Separate applications must be submitted for third party signs and locality-bound signs for the same property. CLARIFICATION OF FEE CATEGORY: 1. Application Fees : Sign plan for OCCUPANT OF PREMISES on site : Locality bound signs. 2. Application Fees : THIRD PARTY advertising : Application Fee, Sign plan - 3rd party, billboards & other signage not elsewhere in tariffs. 3. Approval & Monitoring fees: THIRD PARTY advertising : Payable before issuing of approval 4. Encroachment and Concession Fees : Sign for OCCUPANT OF ADJACENT SITE : Encroachment / concession fee; sign on Council property or over public footway & showcases > 50 mm over footway. 5. Encroachment and Concession Fees : THIRD PARTY advertising : Encroachment / concession fee; sign on Council property or over public footway & showcases > 50 mm over footway.						
PCR	1.2.1	<u>Applications for commercial signs</u>		Schedule 2 Third Party Billboards & Third Party Freestanding Signs up to 3m ²						
				Schedule 3 Locality bound freestanding and freestanding composite signs and locality bound farm signs, and service station signs						
				Schedule 4 Signs attached to walls of buildings and Signs on Street Furniture – Flat & Projecting signs						
				Schedule 5 Sky signs						
				Schedule 6 Locality bound Roof signs						

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				Schedule 7 Signs on a verandah, balcony, canopy, supporting columns, pillars and posts						
				Schedule 8 Signs on boundary walls; and fences and construction sites signs and development boards.						
PCR	a	Application Fee: locality bound	per m ²	Minimum fee payable: R 450.00 (per application)	100.35	115.40	y	100.35	115.40	0.00%
PCR	b	Application Fee : third party & third party freestanding signs up to 3m ²	per m ²	Minimum fee payable: R 780.00 (per application)	173.65	199.70	y	173.65	199.70	0.00%
PCR	c	Approval & Monitoring Fee: third Party (non-electronic)	per m ² per annum	Payment for full approval period. Payable before issuing of approval.	10.09	11.60	y	121.04	139.20	1100.00%
PCR	d	Approval and Monitoring fee: third party electronic signs	per m ² per annum	Payment for full approval period. Payable before issuing of approval.	50.61	58.20	y	607.30	698.40	1100.00%
PCR	e	Approval and Monitoring fee: graphic changes for third party custom-made signs and fixed graphic signs approved under the 2001 By-law.	per m ² per month	Payment for the display of new graphics within the remainder of the 5 year approval period for custom-made signs and fixed graphic signs approved under the 2001 By-law - as required in terms of the original conditions of approval. Payable before issuing of new graphic approval.	10.09	11.60	y	10.09	11.60	0.00%
PCR	f	Encroachment Fee: 1st Party locality bound on adjacent site	per m ² /per annum		496.09	570.50	y	496.09	570.50	0.00%
PCR	g	Encroachment Fee: third party advertising	per m ² /per annum		586.78	674.80	y	586.78	674.80	0.00%
PCR	1.2.2	Projected/ laser signage (fees for the projection area)		Schedule 4 Flat, projecting, projected and window signs						
PCR	a	Application Fee: locality bound	per m ²	Minimum fee payable: R 450.00 (per application)	122.61	141.00	y	122.61	141.00	0.00%
PCR	b	Application Fee : third party	per m ²	Minimum fee payable: R 780.00 (per application)	215.22	247.50	y	215.22	247.50	0.00%
PCR	c	Approval & Monitoring Fee : third party	per m ² per month	Payable before issuing of approval	5.83	6.70	y	5.83	6.70	0.00%

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PCR	d	Encroachment Fee: locality bound on adjacent site:	per m ² /per annum		496.09	570.50	y	496.09	570.50
PCR	e	Encroachment Fee: third party advertising :	per m ² /per annum	Half of the monthly rate is applicable where the City is one of two owners; Unless an alternative MONTHLY ENCROACHMENT CONCESSION contribution is determined by a competitive public supply chain process.	586.78	674.80	y	586.78	674.80
PCR	1.2.3	Annual Fees							
PCR	a	Newspaper Registration Fee	per newspaper per annum and per newspaper group	Schedule 9 Newspaper Headline posters Note 8: Upon registration, all Newspaper Groups are to provide the City with a map of all display routes (i.t.o Schedule 9, clause 3)	2 277.57	2 619.20	y	2 277.57	2 619.20
PCR	b	Estate Agents and Property Marketing signs:		Schedule 12 Directional property marketing signs up to 0.3m ² and temporary property marketing signs larger than 0.3m ² in size. Note 9: That, in terms of section 12 of the outdoor advertising and signage by-law, no directional permit sticker is required for a 0.3m ² property marketing sign displayed on the premises being marketed. Any on-premises boards bigger than 0.3m ² will pay the tariff under tariff 1.3.5 above. However, directional boards - not on the premises being marketed - require the following fees to be paid:					
PCR	b.i	Re-registration of fully certified agent and re-registration of intern agent under the auspices of the registered principal agent : Renewal - Annual Re-registration & application Fee plus 6 Directional Board Permits	Per (each Principal, Full, and Intern agent / auctioneer) in a branch / per annum.	PER Principal agent, and full status agent registered in previous year (Principal or full status Agent FFC) and Per Previously Registered Intern Agent/ (Intern Agent Ffc) Auctioneer Under The Auspices Of The Registered Principal Agent. Registration must be done annually and can be done at any time during the year.	1 274.87	1 466.10	y	1 274.87	1 466.10

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PCR	b.ii	New registration of fully certified agent and new intern agents: Annual Application Fee under the auspices of the registered principal agent : New Annual Registration Fee & application Fee plus 6 Directional Board Permits	Per (each Principal, Full, and Intern agent / auctioneer) in a branch / per annum.	PER Principal agent, and full status agent -new Registration (Principal or full status Agent FFC) and PER NEW INTERN AGENT/ (Intern Agent FFC) AUCTIONEER UNDER THE AUSPICES OF THE REGISTERED PRINCIPAL AGENT for permission to display directional boards. MUST be submitted with (copy of) Principal Agent City Registration & their FFC. Registration must be done annually and can be done at any time during the year.	2 026.61	2 330.60	y	2 026.61	2 330.60	0.00%
PCR	c	Private Sellers of properties where no property marketing agents are involved. Where the registered owner of a property markets/shows the property concerned. Also for 'consultant-supplied' "no-commission/private sale" directional boards - MAY NOT BE displayed in conjunction with any other agents directional boards.	per sheet of 3 Directional permit stickers		282.78	325.20	y	282.78	325.20	0.00%
PCR	1.2.4	Loose portable signs		Schedule 13 Loose portable signs Note 10: Application for this sign type is renewable annually, upon expiration of approval. New submission documents and drawings required.						
PCR	a	Application fee	per application		294.35	338.50	y	294.35	338.50	0.00%
PCR	b	Encroachment fee	per m² per 6 month period	Fee to be paid upon approval of application for a period not exceeding 6 months. No refund applicable for unexercised approvals or where a sign is not in use for the duration of an approval.	496.09	570.50	y	496.09	570.50	0.00%
	1.3	TEMPORARY SIGNS (1 DAY to 3 MONTHS LAPSE DATE) SPECIAL SIGNAGE TYPES - OUTDOOR ADVERTISING SIGNAGE APPLICATION FEES								
PCR	1.3.1	Applications for temporary special sign types: Tied banners, swivel bracketed light-pole banners, designated tied-banner sites, flags, balloons, inflatables, transit advertising signs & projected signs for NPB events.		Schedule 4 - Projected signs for NPB events Schedule 10 - Advertising on tied banners, flags, balloons, inflatables and lamp pole swivel banners Schedule 11 Posters Schedule 15 Transit advertisng signs fo NPB events						

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PCR	a	NPB event or campaign (sign with up to 20% commercial sponsor’s content); tied banners, swivel bracketed light-pole banners, designated tied-banner sites, flags, balloons, inflatables, transit adverting signs & projected signs for NPB events.	per m²	Alternatively internal city charges may be applied if organised or hosted by the City of Cape Town.	65.65	75.50	y	65.65	75.50	0.00%
PCR	b	Expo’s and NPB event or campaign (sign with more than 20% commercial sponsor’s content); tied banners, swivel bracketed light-pole banners, designated tied-banner sites, flags, balloons, inflatables, transit advertising signs & projected signs for NPB events.	per m²	No charge if City-hosted & organised.	138.96	159.80	y	138.96	159.80	0.00%
PCR	c	1st Party commercial (on-premises) tied banner, flags, balloons	per m²		185.30	213.10	y	185.30	213.10	0.00%
PCR	d	3 rd Party tied banner, flags, feather flags, balloons	per m²		175.65	202.00	y	175.65	202.00	0.00%
	e	Transit advertising signs for NPB events	per m²		99.22	114.10	y	99.22	114.10	0.00%
	f	Projected signs for NPB events	per m²		99.22	114.10	y	99.22	114.10	0.00%
		Category A. FEE NOT REFUNDABLE								
PCR	a[1]	Approval & Monitoring Fee	Up to A3		No Charge	No Charge	y	No Charge	No Charge	
PCR	a[2]	Approval & Monitoring Fee	Up to A2		4.61	5.30	y	4.61	5.30	0.00%
PCR	a[3]	Approval & Monitoring Fee	> A2 (Posters up to max 0,9m²)		10.78	12.40	y	10.78	12.40	0.00%
		Category B FEE NOT REFUNDABLE:								
PCR	b[1]	Approval & Monitoring Fee	Up to A3		22.00	25.30	y	22.00	25.30	0.00%
PCR	b[2]	Approval & Monitoring Fee	Up to A2		44.61	51.30	y	44.61	51.30	0.00%

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PCR	b[3]	Approval & Monitoring Fee	> A2 (Posters up to max 0,9m³)		66.87	76.90	y	56.87	65.40	-14.95%
		Category C – Special Permits								
PCR	c[1]	Extension or waiver of display period for Category A and B posters - additional NON-REFUNDABLE FEE	per poster		1.48	1.70	y	1.48	1.70	0.00%
PCR	c[2]	Category A & B posters on the City’s designated poster pillars.			No charge	No charge	y	No charge	No charge	
	1.3.3	Advertising on Beach Umbrellas (or other display device).		Only 2 advertising panels per umbrella with 1m² cumulative advertising area will be permitted.						
PCR	a	Application Fee - commercially branded beach umbrella (or other device) per unit.	per umbrella	Note 11: Beach umbrella (or other) permits issued by the line dept e.g. Recreation and Parks enables permit holders to apply to EMD for permission to put advertising/branding on the umbrellas (or other). The number of branded umbrellas approved by EMD must align with the permit conditions of permit issued by Recreation and Parks. Only the permit holders may make application (sign the forms) for branding on umbrellas (or other) and must submit a copy of the permit with the signage application.	47.30	54.40	y	47.30	54.40	0.00%
	1.3.4	Advertising along the City's official Fanwalk								
PCR	a	NPB fanwalk event with commercial advertising master plan	per masterplan application		398.52	458.30	y	398.52	458.30	0.00%
PCR	b	NPB application fee	per m²/sign		49.22	56.60	y	49.22	56.60	0.00%
PCR	c	Commercial fanwalk event master plan	per masterplan application		1 320.26	1 518.30	y	1 320.26	1 518.30	0.00%
PCR	d	Commercial application fee	per m²/sign		175.65	202.00	y	175.65	202.00	0.00%

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	1.3.5	Other specific types of Temporary Signs		Note 12: Incl. Schedule 14-Aerial signs, Schedule 8- Development boards, construction site signs, self-climbing protective screens, scaffolding, scaffold mesh screens and scaffolding wraps, Schedule 12-Directional Property Marketing signs > 0.3m², Inflatable Signs, etc. Note 13: Estate agents/property marketing signs on the premises being marketed and which are bigger than 0.3m² will be charged in terms of this category per 3 month period. Development boards and construction site signs with a display period of less than 3 months are included in this category. Accumulative display time will be taken into account, and tariff 1.2(a) will be applied when 3 month period has been exceeded.						
PCR	a	Application Fees: locality bound	per m²		99.39	114.30	y	99.39	114.30	0.00%
PCR	b	Application Fees: third party	per m²		175.65	202.00	y	175.65	202.00	0.00%
	1.4	FEES FOR NON-PROFIT BODY (NPB) APPLICATIONS								
		Applications for NPB signs up to 18m² maximum per side with display period more than 3 months:		<u>Display of:</u>						
				Schedule 16 Signs on City-owned land, buildings or infrastructure:						
				Schedule 17 Signs erected by/ or for the benefit of Non-Profit Bodies.						
PCR	1.4.1	Application Fee	per m²		96.52	111.00	y	96.52	111.00	0.00%
PCR	1.4.2 a	Approval & Monitoring Fee: third party (non-electronic)	per m² per annum	Payable before issuing of approval.	6.09	7.00	y	73.04	84.00	1100.00%
PCR	b	Approval & Monitoring Fee: third party electronic signs	per m² per annum	Payable before issuing of approval.	30.35	34.90	y	364.17	418.80	1100.00%
PCR	1.4.3	Encroachment Fee: locality-bound fee for adjacent site:	per m²/per annum		496.96	571.50	y	496.96	571.50	0.00%
PCR	1.4.4	Encroachment Fee: third Party advertising :	per m² plus area of light arms/per annum	Half of the monthly rate is applicable where the City is one of two owners.	586.78	674.80	y	586.78	674.80	0.00%

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	1.4.5	Signs on street furniture								
PCR	a	Signs on street furniture Application Fees	per sign	Unless an alternative contribution is determined by a competitive public supply chain process.	464.17	533.80	y	464.17	533.80	0.00%
PCR	b	Encroachment Fee: third party advertising on street furniture	per m ² /per annum	Unless an alternative MONTHLY ENCROACHMENT CONCESSION contribution is determined by a competitive public supply chain process.	586.78	674.80	y	586.78	674.80	0.00%
PCR	c	Sponsors Logo or Quick Response (QR) Codes (or similar) on city land/ furniture or sign.	per logo or QR Code	Unless an alternative contribution is determined by a competitive public supply chain process. Size of logo or Quick Response (QR) code to be decided by E&HM Branch. Approval is renewable on an annual basis.	49.22	56.60	y	49.22	56.60	0.00%
PCR	d	NPB master plan application fee.	per masterplan application		398.52	458.30	y	398.52	458.30	0.00%
	1.5	<u>SIGNAGE REMOVAL FEES/ NON-COMPLIANCE FEE AND CHARGES</u>		Sign may only be recovered on proof of payment of removal Fee. Note 14: 'Non-compliance fee' will be charged for contraventions where signs are inaccessible to be removed and photographic evidence only obtained.						
PCR	1.5.1	<u>Week Day Removal Charges:</u> Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company, venue, product charge) for removal of Estate Agents boards and newspaper headline posters: (UNPASTED)		For unauthorised signs, including estate agents signs; <1m ²						
PCR	a	Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters, unauthorised sign/poster/banner/commercial flag/balloon.	per sign		496.09	570.50	y	496.09	570.50	0.00%
PCR	b	Removal Fee: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters, unauthorised sign/poster/banner/commercial flag/balloon.	per sign		993.04	1 142.00	y	993.04	1 142.00	0.00%

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PCR	1.5.2	Week Day Removal Charges: Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company venue product charge for removal of Estate Agents boards and newspaper headline posters: PASTED		For unauthorised signs , including estate agent signs; <1m².					
PCR	a	Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters, unauthorised sign/poster/banner/commercial flag/balloon.	per sign		713.22	820.20	y	713.22	820.20
PCR	b	Removal Fee: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters, unauthorised sign/poster/banner/commercial flag/balloon.	per sign		1 426.35	1 640.30	y	1 426.35	1 640.30
PCR	1.5.3	Week Day Removal Charges: Charge for removal of other unauthorised advertising sign/poster/banner/commercial flag/balloon per sq metre advertising area (separate from any fine which may be imposed by the Courts), including loose portables, transits, estate agents boards bigger than 400mm x 500mm etc.		For unauthorised signs, including estate agent signs; >1m².					
PCR	a	Removal Fees: minimum, partial & maximum control area.	per m²		496.09	570.50	y	496.09	570.50
PCR	b	Removal of affixing or mounting, additional fee	minimum per device	Note 15: This fee is additional to the m² fee and is for removal affected by structure affixing mechanism incl. bolts/chain, wheel/lock, gooseneck, foundations, poles etc.	713.22	820.20	y	713.22	820.20
PCR	1.5.4	Weekend Removal Charges: Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company, venue, product charge) for removal of Estate Agents boards and newspaper headline posters: (UNPASTED)		For unauthorised signs , including estate agent signs; <1m². This fee includes a 100% surcharge.					

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PCR		a Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters, unauthorised sign/poster/banner/commercial flag/balloon.	per sign		993.04	1 142.00	y	993.04	1 142.00
PCR		b Removal Fee: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters.	per sign	Note 16: This is a minimum fee, alternatively billed at cost recovery per contractors charge, whichever is the higher amount.	1 447.57	1 664.70	y	1 447.57	1 664.70
PCR	1.5.5	Weekend Removal Charges: Charge for removal of and/or preparation of a report/evidence on unauthorised sign/poster/banner/commercial flag/balloon : (incl Company, venue, product charge) for removal of Estate Agents boards and newspaper headline posters: (PASTED)		For unauthorised signs , including estate agent signs; <1m².					
PCR		a Removal Fee: minimum, partial & maximum control area - Registered Estate Agents and registered Newspaper Headline posters, unauthorised sign/poster/banner/commercial flag/balloon.	per sign		1 426.35	1 640.30	y	1 426.35	1 640.30
PCR		b Removal Fees: minimum, partial & maximum control area - Unregistered Estate Agents and Unregistered Newspaper Headline posters.	per sign	This fee includes a 100% surcharge.	2 139.57	2 460.50	y	2 139.57	2 460.50
PCR	1.5.6	Weekend Removal Charges: Charge for removal of other unauthorised advertising sign/poster/banner/commercial flag/balloon per sq metre advertising area (separate from any fine which may be imposed by the Courts), including loose portables, transits, estate agents boards bigger than 400mm x 500mm etc.		For unauthorised signs , including estate agent signs; >1m².					
PCR		a Removal Fees: minimum, partial & maximum control area.	per m²		993.04	1 142.00	y	993.04	1 142.00
PCR		b Removal of affixing or mounting, additional fee.	minimum per device	Note 17: This is a minimum fee, alternatively billed at cost recovery per contractors charge, whichever is the higher amount.	1 426.35	1 640.30	y	1 426.35	1 640.30

SPATIAL PLANNING AND ENVIRONMENT - ENVIRONMENTAL MANAGEMENT - ENVIRONMENTAL AND HERITAGE MANAGEMENT										
CAT		SERVICES RENDERED	UNIT	REMARKS	2025/26	2025/26	VAT	2026/27	2026/27	
				EXPLANATORY NOTES ON TARIFFS	Recalculated	R	Yes/No	Recalculated	R	% Increase / decrease
					excl. VAT	incl. VAT		excl. VAT	incl. VAT	
PCR	1.5.7	Removal of election posters		This fee only applies to election posters removed during official/general election periods . Outside of election periods the general removal fee will apply.						
PCR	a	Removal Fee: minimum, partial & maximum control area.	per poster	Unpasted	123.48	142.00	y	123.48	142.00	0.00%
PCR	b	Removal Fee: minimum, partial & maximum control area.	per poster	Pasted	179.48	206.40	y	179.48	206.40	0.00%
PCR	2	OTHER ENVIRONMENTAL & HERITAGE FEES								
PCR	2.1	Heritage Permit	per permit	National Heritage Resources Act : Section 48 & Chapter II (excluding Section 38) - subject to competency or delegation of authority from Heritage Western Cape	430.43	495.00	y	430.43	495.00	0.00%
PCR	2.2	Notification of Intent to develop	per notification	National Heritage Resources Act : Section 38 (1) & (8) - subject to competency or delegation of authority from Heritage Western Cape	430.43	495.00	y	430.43	495.00	0.00%
PCR	2.3	Heritage Impact Assessment	per assessment	National Heritage Resources Act : Section 38(2), (3) & (8) - subject to competency or delegation of authority from Heritage Western Cape	1 432.17	1 647.00	y	1 432.17	1 647.00	0.00%
PCR	2.4	Hiring of Smart Living Education Centre		The hiring of the hall and kitchen is covered hereunder.						
PCR	2.4.1	Environmental Related Meetings, Events and Workshops								
PCR	a	Monday - Saturday 08:30 - 16:00	per day	Hall and Kitchen	No Charge	No Charge	y	Delete	Delete	
PCR	b	Refundable deposit		Deposit will vary depending on amount of persons and event type.						
	2.4.2	Non-Environmental Meetings, Events and Workshops								
PCR	a	Monday - Sunday 08:30 - 16:00	per day	Hall and Kitchen	1 581.91	1 819.20	y	Delete	Delete	

SPATIAL PLANNING AND ENVIRONMENT - ENVIRONMENTAL MANAGEMENT - ENVIRONMENTAL AND HERITAGE MANAGEMENT										
CAT		SERVICES RENDERED	UNIT	REMARKS	2025/26	2025/26	VAT	2026/27	2026/27	
				EXPLANATORY NOTES ON TARIFFS	Recalculated	R	Yes/No	Recalculated	R	% Increase / decrease
					excl. VAT	incl. VAT		excl. VAT	incl. VAT	
PCR	b	Monday - Sunday 08:30 - 13:00 or 14:00 - 16:00	per half day	Hall and Kitchen	789.91	908.40	y	Delete	Delete	
PCR	c	Monday - Sunday 18:00 - 23:00 After hours	per day	Hall and Kitchen	3 161.74	3 636.00	y	Delete	Delete	
PCR	d	Refundable deposit		Deposit will vary depending on amount of persons and event type.						
	3	COMPLEXITY FEES								
PCR	3.1	Assessment of application with 1 Impact Assessment report. Evaluation of Impact Assessment	Additional fee per application	Surcharge for additional work on more complex applications, ie where either an EIA, a TIA or an HIA must be submitted as part of an application - this could either relate to a signage application or a HPOZ / HP or any other application.	1 320.26	1 518.30	y	1 320.26	1 518.30	0.00%
PCR	3.2	Assessment of application with more than 1 Impact Assessment report.	Additional fee per application	Surcharge for additional work on highly complex applications, ie where 2 or more impact assessments - any combination of an EIA, and/or a TIA and/or an HIA must be submitted as part of an application - this could either relate to a HPOZ / HP or any other application.	3 028.35	3 482.60	y	3 028.35	3 482.60	0.00%
	4	PRINTING / COPIES & INFORMATION PRODUCT FEES								
PCR	4.1	Copies of outdoor advertising and signage By-Law	per paper copy	Digital copies are not charged for.	131.22	150.90	y	131.22	150.90	0.00%
	5	ADVERTISING / PUBLIC CONSULTATION FEES		Tariff applicable to Heritage and Outdoor Advertising applications.						
PCR	5.1.a	Notice in the media/local newspapers	Per notice	Any advertising involving a map will require the payment of double this fee.	9 137.30	10 507.90	y	9 137.30	10 507.90	0.00%
PCR	5.1.b	Community Newspapers	Per notice	Any advertising involving a map will require the payment of double this fee.	6 956.52	8 000.00	y	6 956.52	8 000.00	0.00%
	5.2	Notice to a person by post or recorded delivery mailing address		This will include email, the post office, a courier service or a hand delivery service.						
PCR	a	1 to 4 notices		Revised practise	279.83	321.80	y	279.83	321.80	0.00%

SPATIAL PLANNING AND ENVIRONMENT - ENVIRONMENTAL MANAGEMENT - ENVIRONMENTAL AND HERITAGE MANAGEMENT										
CAT		SERVICES RENDERED	UNIT	REMARKS	2025/26	2025/26	VAT	2026/27	2026/27	
				EXPLANATORY NOTES ON TARIFFS	Recalculated	R	Yes/No	Recalculated	R	% Increase / decrease
					excl. VAT	incl. VAT		excl. VAT	incl. VAT	
PCR	b	5 to 10 notices		Revised practise	569.39	654.80	y	569.39	654.80	0.00%
PCR	c	11 to 25 notices		Revised practise	1 421.57	1 634.80	y	1 421.57	1 634.80	0.00%
PCR	d	After 25, every 25 notices (or part thereof) additional to first 25		Revised practise	1 421.57	1 634.80	y	1 421.57	1 634.80	0.00%